



3314 56th St. Eau Claire, WI 54703  
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## **Project Controls Analyst**

**Location:** Eau Claire, WI – Office Based  
**Job Type:** Full-time, Exempt  
**Supervisor:** Manager, Project Controls  
**Department:** Operations

### **Company Overview:**

Precision Pipeline, LLC is the first pipeline contractor uniquely designed to work within today's stringent pipeline industry. Known as the 'Next Generation Pipeline Contractor', Precision has built a foundation of forward thinking industry veterans to specialize in mainline cross country pipeline, pipeline looping, laterals, rehabilitation and station construction.

### **Job Summary:**

Responsible to provide Project Controls support to the Project Management team.

### **Essential Functions:**

- Maintain project budgets and track changes throughout project lifecycle
- Monitor project costs
- Prepare required financial and progress reports for assigned projects
- Provide forecasting estimates regarding cost and progress with substantial support
- Analyze project reports, schedule and performance and deliver detailed variance analysis to the project team; Deliver analysis to Project Controls Manager
- Develop reporting processes, tools, and procedures
- Perform earned value management and provide analysis of potential impacts
- Assist Project Controls Manager in change management processes
- Perform risk management analysis
- Responsible for review and submittal of invoices to the Client
- Maintain project processes and procedures
- Perform quality checks to project deliverables for correctness and consistency

### **Knowledge, Skills, and Abilities:**

- Microsoft Office, specifically Excel
- Strong use of spelling, composition, and grammar
- Critical thinking, Time management, Problem solving and analytical skills

### **Qualification Requirements:**

- Bachelor's Degree preferred although not required
- Experience in the pipeline industry preferred although not required
- Earned Value Management knowledge preferred although not required

Please submit resumes and cover letters to:  
HR@precisionpipelinellc.com

THE NEXT GENERATION PIPELINE CONTRACTOR

NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organization.