



3314 56th St. Eau Claire, WI 54703
Office: (715) 874-4510 Fax: (715) 874-4511

Field Project Controls Analyst

Location: Field – Location TBD
Job Type: Full-time, Exempt
Supervisor: Manager, Project Controls
Department: Operations

Company Overview:

Precision Pipeline, LLC is the first pipeline contractor uniquely designed to work within today's stringent pipeline industry. Known as the 'Next Generation Pipeline Contractor', Precision has built a foundation of forward thinking industry veterans to specialize in mainline cross country pipeline, pipeline looping, laterals, rehabilitation and station construction.

Job Summary:

Responsible to provide Project Controls support to the Project Management team.

Essential Functions:

- Maintain project budgets and track changes throughout project lifecycle
- Monitor project costs
- Prepare required financial and progress reports for assigned projects
- Review and track subcontract costs and invoices for accuracy
- Provide forecasting estimates regarding cost and progress with substantial support
- Analyze project reports, schedule and performance and deliver detailed variance analysis to the project team; Review with Project Manager for corrective action
- Develop reporting processes, tools, and procedures
- Perform earned value management and provide analysis of potential impacts
- Assist Project Manager in risk management processes
- Assist Project Manager in change management processes
- Review project invoices for accuracy
- Maintain project processes and procedures
- Perform quality checks to project deliverables for correctness and consistency
- Perform field visits, as necessary

Knowledge, Skills, and Abilities:

- Microsoft Office, specifically Excel
- Strong use of spelling, composition, and grammar
- Critical thinking, Time management, Problem solving and analytical skills

Qualification Requirements:

- Bachelor's Degree preferred although not required
- Experience in the pipeline industry preferred although not required
- Earned Value Management knowledge preferred although not required

Please submit resumes and cover letters to:
HR@precisionpipelinellc.com

THE NEXT GENERATION PIPELINE CONTRACTOR

NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organization.